

# Town Records

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The Town of Elizabeth now has a convenient public portal to access many of our documents. It includes a search feature to help narrow down your search. To access this public portal, click the link below.

## Town of Elizabeth Records Portal

Please note that this portal is a constant work in progress and may change from time to time. The Town of Elizabeth follows the [Colorado Municipal Records Retention Schedule](#) found [here](#).

If you are unable to find what you are looking for, you can turn in a records request to the Town Clerk's office using the form below. Please note that some fees and charges may apply.

Copies .....\$0.25 per one-sided page  
Copies (color)...\$0.35 per one-sided page  
Research: \$33.58/hr after the first hour

A 50% to 100% deposit of estimated cost of fees may be required before processing your request.

[Open Records Request Form](#)

## Supporting Documents

- Open Records Request Form 90.22 KB
- 23R22 Rules Governing Access to Public Records 2.57 MB